

TENDER NOTICE

The United Nations High Commissioner for Refugees (UNHCR), Sub-Office in Cox's Bazar hereby announces the launch of the following tender:

TENDER REFERENCE NUMBER	ITEM DESCRIPTION
BGD UNHCR RFP 2337	REQUEST FOR PROPOSAL FOR THE PROVISION OF SKILL NEEDS ASSESSMENT IN ROHINGYA COMMUNITY FOR UNHCR, COX'S BAZAR AND BHASAN CHAR BANGLADESH

Interested and bona fide vendors are invited to participate in this Request for Proposal (RFP) by accessing and downloading the tender documents from **UNHCR Cloud ERP Supplier Portal**.

ACKNOWLEDGMENT:

Please confirm your participation for **BGD-UNHCR RFP 2337** by using the "**Acknowledge Participation**" functionality in **Cloud ERP Supplier portal**. Please indicate whether:

You are interested in participating in this RFP, or
You are not interested in participating.

Sending your confirmation above will enable to receive automatic email notifications from UNHCR with information on any changes related to this negotiation.

Pre-bid conference:

UNHCR will organize an online supplier pre-bid conference on **18 January 2026 at 11:00 AM BST** through **Microsoft Teams**.

[Join the meeting now](#)

To participate, interested bidders must express their interest using the messaging function in the Cloud-ERP system no later than one working day before the meeting. Please include names and email addresses of your company representatives in the message.

Instruction to Bidders:

To register as a potential supplier, please refer to link as follows: <https://www.unhcr.org/media/guidelines-unhcr-suppliers-how-use-supplier-portal>

Existing suppliers use this link: <https://supplier-portal.unhcr.org/> to log in with your email address and Password. Do not create a new profile if you already registered. Kindly Use the forgotten password feature in case you do not know/remember your password or username from previous registration.

Bid submission deadline: Tuesday, 03 FEBRUARY 2026 – 05:00 PM Bangladesh time.

Kindly note that no hard copy is acceptable. The offer to be submitted only through Cloud ERP portal.

[To download "RFP", Click this Link.](#)

[To download "Annex A", Click this Link.](#)

[To download "Annex B ", Click this Link.](#)

[To download "Annex C ", Click this Link.](#)

[To download "Annex D ", Click this Link.](#)

[To download "Annex E ", Click this Link.](#)

[To download "Annex F ", Click this Link.](#)