

## **TENDER NOTICE**

The United Nations High Commissioner for Refugees (UNHCR), Sub-Office in Cox's Bazar hereby announces the launch of the following tender:

TENDER REFERENCE NUMBER	ITEM DESCRIPTION
BGD UNHCR RFP 2337	<b>REQUEST FOR PROPOSAL FOR THE PROVISION OF SKILL NEEDS ASSESSMENT IN ROHINGYA COMMUNITY FOR UNHCR, COX'S BAZAR AND BHASAN CHAR BANGLADESH</b>

Interested and bona fide vendors are invited to participate in this Request for Proposal (RFP) by accessing and downloading the tender documents from **UNHCR Cloud ERP Supplier Portal**.

### **ACKNOWLEDGMENT:**

Please confirm your participation for **BGD-UNHCR RFP 2337** by using the "**Acknowledge Participation**" functionality in **Cloud ERP Supplier portal**. Please indicate whether:

You are interested in participating in this RFP, or  
You are not interested in participating.

**Sending your confirmation above will enable to receive automatic email notifications from UNHCR with information on any changes related to this negotiation.**

### **Pre-bid conference:**

UNHCR will organize an online supplier pre-bid conference **on 18 January 2026 at 11:00 AM BST** through **Microsoft Teams**.

[\*\*Join the meeting now\*\*](#)

To participate, interested bidders must express their interest using the messaging function in the Cloud-ERP system no later than one working day before the meeting. Please include names and email addresses of your company representatives in the message.

### **Instruction to Bidders:**

To register as a potential supplier, please refer to link as follows: [\*\*https://www.unhcr.org/media/guidelines-unhcr-suppliers-how-use-supplier-portal\*\*](https://www.unhcr.org/media/guidelines-unhcr-suppliers-how-use-supplier-portal)

Existing suppliers use this link: [\*\*https://supplier-portal.unhcr.org/\*\*](https://supplier-portal.unhcr.org/) to log in with your email address and Password. Do not create a new profile if you already registered. Kindly Use the forgotten password feature in case you do not know/remember your password or username from previous registration.

**Bid submission deadline: Tuesday, 03 FEBRUARY 2026 – 05:00 PM Bangladesh time.**

**Kindly note that no hard copy is acceptable. The offer to be submitted only through Cloud ERP portal.**

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[\*\*To download "RFP", Click this Link.\*\*](#)

[\*\*To download "Annex A", Click this Link.\*\*](#)

[\*\*To download "Annex B ", Click this Link.\*\*](#)

[\*\*To download "Annex C ", Click this Link.\*\*](#)

[\*\*To download "Annex D ", Click this Link.\*\*](#)

[\*\*To download "Annex E ", Click this Link.\*\*](#)

[\*\*To download "Annex F ", Click this Link.\*\*](#)