



OXFAM

Request for Quotation

Consultancy for Climate Risk Insurance Product Designing and Assessment

Oxfam GB is a registered charity in the UK, registration number 202918, working in over 80 countries around the world. Its operation started in Bangladesh in 1970, having registration with NGOAB as an INGO (registration number 79). Oxfam works with others to alleviate poverty and suffering and implement various development as well as humanitarian response projects throughout the world.

Through this advertisement, Oxfam is calling for technical and financial proposals from eligible consultancy firms and individual consultants as outlined in this request for quotation and the terms and conditions contained herein:

RFQ Reference	Category of Services	RFQ Issue Date	Submission Deadline
RFQ-BDDAC-26-0010	Consultancy	18 January 2026	25 January 2026, 11:59 PM (Bangladesh Time)

To refer to the detailed Terms of Reference (ToR) for this assignment, [Click Here](#).

Along with the technical and financial proposals, the following documents need to be submitted separately:

- **For Individual Consultant:**
 - **Curriculum Vitae(s) (CV) of the proposed consultant(s)**, proving relevant experience and/or qualifications. If multiple people are involved, an outline of roles/ responsibilities also needs to be included.
 - **Two relevant references** (minimum) for previous comparable assignments.
 - **Evidence of previous work**: List of similar publications or any other documents proving similar experience and technical and thematic knowledge.
 - **Proof of last two payments/ rates** (required after selection process).
 - **Legal documents**: Copy of NID, TIN, BIN, Proof of Submission Receipt (PSR) of the Income Tax Return for the latest assessment year, Trade License, Work Permit, as applicable .
- **For Consultancy Firm:**
 - A firm profile of a maximum of 2 pages, highlighting completed related assignments with client names, contact persons, and contact numbers.
 - **Curriculum Vitae(s) (CV) of the proposed consultant(s)**, proving relevant experience and/or qualifications. If multiple people are involved, an outline of roles/ responsibilities also needs to be included.
 - **Two relevant references** (minimum) for previous comparable assignments.
 - **Evidence of previous work**: List of similar publications or any other documents proving similar experience and technical and thematic knowledge.
 - **Proof of last two payments/ rates** (required after selection process).
 - **Legal documents**: Copy of the registration copy, TIN, BIN, trade license, Proof of Submission Receipt (PSR) of the Income Tax Return for the latest assessment year and any other relevant documents.

Interested organisations are required to submit their necessary bid documents in electronic format in English. The submissions must reach Oxfam via email at Ban_Consultancy@oxfam.org.uk with the subject line “**CRI Product Designing & Assessment**”.

Note: Our system does not support Google Drive links. Please submit your documents as email attachments.