



REQUEST FOR QUOTATIONS (RFQ)

RFQ Number: BHA-RFQ-2024-0066
Issuance Date: November 25, 2024
Deadline for Quotes: December 08, 2024
Description: Transportation Services for the period of January 01, 2025 to June 30, 2025
For: Feed the Future Bangladesh Horticulture, Fruits, and Non-Food Crops Activity
Funded By: United States Agency for International Development (USAID), Contract No. 72038820C00002
Implemented By: Chemonics International Inc.
Point of Contact: FTFBDHortProcurement@chemonics.com

***** ETHICAL AND BUSINESS CONDUCT REQUIREMENTS *****

Chemonics is committed to integrity in procurement, and only selects suppliers based on objective business criteria such as price and technical merit. Chemonics expects suppliers to comply with our Standards of Business Conduct, available at <https://www.chemonics.com/our-approach/standards-business-conduct/>.

Chemonics does not tolerate fraud, collusion among offerors, falsified proposals/bids, bribery, or kickbacks. Any firm or individual violating these standards will be disqualified from this procurement, barred from future procurement opportunities, and may be reported to both USAID and the Office of the Inspector General.

Employees and agents of Chemonics are strictly prohibited from asking for or accepting any money, fee, commission, credit, gift, gratuity, object of value or compensation from current or potential vendors or suppliers in exchange for or as a reward for business. Employees and agents engaging in this conduct are subject to termination and will be reported to USAID and the Office of the Inspector General. In addition, Chemonics will inform USAID and the Office of the Inspector General of any supplier offers of money, fee, commission, credit, gift, gratuity, object of value, or compensation to obtain business.

Offerors responding to this RFQ must include the following as part of the proposal submission:

- Disclose any close, familial, or financial relationships with Chemonics or project staff. For example, if an offeror's cousin is employed by the project, the offeror must state this.
- Disclose any family or financial relationship with other offerors submitting proposals. For example, if the offeror's father owns a company that is submitting another proposal, the offeror must state this.
- Certify that the prices in the offer have been arrived at independently, without any consultation, communication, or agreement with any other offeror or competitor for the purpose of restricting competition.
- Certify that all information in the proposal and all supporting documentation are authentic and accurate.
- Certify understanding and agreement to Chemonics' prohibitions against fraud, bribery and kickbacks.

Please contact the email no. FTFBDHortProcurement@chemonics.com with any questions or concerns regarding the above information or to report any potential violations. Potential violations may also be reported directly to BusinessConduct@chemonics.com or by phone/Skype at 888.955.6881.

Section 1: Instructions to Offerors

1. **Introduction:** The Feed the Future Bangladesh Horticulture, Fruits, and Non-Food Crops Activity Project is 5 years USAID funded program implemented by Chemonics International in Bangladesh. The goal of the Feed the Future Bangladesh Horticulture, Fruits, and Non-Food Crops Activity is to the activity supports the Government of Bangladesh (GOB) food security objective by increasing the private sector's capacity to increase productivity and production of quality horticulture, fruits, and non-food crops that meet international standards. The activity will also strengthen the value chain, linking Bangladeshi smallholder commercial farmers, and other value chain actors towards increasing the efficiency of the market system to meet domestic and international market demands. The result will be a more competent private sector, and efficient market systems that will increase farmers' income and improve the food security of Bangladesh. As part of project activities, the Feed the Future Bangladesh Horticulture, Fruits, and Non-Food Crops Activity requires the purchase of transportation services to Dhaka, Jashore and Faridpur offices for smooth project monthly & daily transportation activities for the period of January 01, 2025 to June 30, 2025. The purpose of this RFQ is to solicit quotations for these services.

Offerors are responsible for ensuring that their offers are received by Chemonics in accordance with the instructions, terms, and conditions described in this RFQ. Failure to adhere with instructions described in this RFQ may lead to disqualification of an offer from consideration.

2. **Offer Deadline and Protocol:** Offers must be received no later than 5.00 PM local Dhaka time on **December 08, 2024** by email to FTFBDHortProcurement@chemonics.com

Please reference the RFQ number in any response to this RFQ. Offers received after the specified time and date will be considered late and will be considered only at the discretion of Chemonics.

3. **Questions:** Questions regarding the technical or administrative requirements of this RFQ may be submitted no later than 5 Pm local Dhaka time on **December 03, 2024** by email to FTFBDHortProcurement@chemonics.com. Questions must be submitted in writing; phone calls will not be accepted. Questions and requests for clarification—and the responses thereto—that Chemonics believes may be of interest to other offerors will be circulated to all RFQ recipients who have indicated an interest in bidding.

Only the written answers issued by Chemonics will be considered official and carry weight in the RFQ process and subsequent evaluation. Any verbal information received from employees of Chemonics or any other entity should not be considered as an official response to any questions regarding this RFQ.

4. **Scope of Work:** Section 3 contains the Scope of Work for the required services.
5. **Quotations:** Quotations in response to this RFQ must be priced on a fixed-price, all-inclusive basis. Prices must be presented in Bangladeshi Taka. Offers must remain valid for not less than thirty (30) calendar days after the offer deadline. Offerors are requested to provide quotations on their official quotation format or letterhead; in the event this is not possible, offerors may complete the table in Section 3.

In addition, offerors responding to this RFQ are requested to submit the following:

- Organizations responding to this RFQ are requested to submit a copy of their official registration or business license.
- Individuals responding to this RFQ are requested to submit a copy of their identification card.
- Company/individual' profile or 2-3 pages introduction to company/individual's areas of expertise and practice, and description of the team and main clients

- A minimum of three (3) references (with name and contact information) indicating the relevant services carried out in the last three (3) years that best illustrate organization/individual's qualifications and past performance. References from USAID or similar donor-funded projects are preferred. Independent verification of the references may be carried out. Chemonics reserves the right to obtain past performance information from sources other than those identified by the offeror;
- Narrative description of past performance for similar services.

The price quotation be submitted separately from above documents. All other parts of this quotation must not make reference to pricing data in order that the technical evaluation may be made strictly on the basis of technical merit.

6. **Delivery:** The delivery locations will be the Feed the Future Bangladesh Horticulture, Fruits, and Non-Food Crops Activity, Dhaka, Jashore and Faridpur Office, and on an as-needed basis. As part of its response to this RFQ, each offeror is expected to provide an estimate (in calendar days) of the delivery timeframe/notice period (after receipt of order) that it requires in order to provide transportation services in each district. The notice period presented in an offer in response to this RFQ must be upheld in the performance of any resulting transportation services agreement.

7. **Source and Authorized Geographic Code:**

- a) All services offered in response to this RFQ or supplied under any resulting award must meet **USAID Geographic Code 937** in accordance with the United States Code of Federal Regulations (CFR), [22 CFR §228](#). The cooperating country for this RFQ is Bangladesh

Offerors may not offer or supply services or any commodities that are manufactured or assembled in, shipped from, transported through, or otherwise involving any of the following countries: Cuba, Iran, North Korea, Syria.

Any and all items that are made by Huawei Technology Company, ZTE Corporation, Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, Dahua Technology Company will not be accepted. If quotes include items from these entities please note that they will be deemed not technically responsive and excluded from competition.

- b) **Taxes and VAT:** In accordance with the agreement under which this procurement is financed, Chemonics is exempt from payment of taxes, VAT, tariffs, duties, or other levies imposed by the Bangladesh government. Offerors must include taxes, VAT, charges, tariffs, duties and levies in accordance with the laws of the Bangladesh as a separate cost line. Chemonics will provide the successful offeror with a VAT coupon for VAT amount; VAT coupon will be issue upon submission of Mushok-6.3.
- c) **UEI Number:** Companies or organizations, whether for-profit or non-profit, shall be requested to provide a Unique Entity Identifier (UEI) number if selected to receive an award in response to this RFQ valued greater than or equal to USD\$30,000 (or equivalent in other currency). If the Offeror does not have a UEI number and is unable to obtain one before the submission deadline, Offeror shall include a statement noting their intention to obtain a UEI number should it be selected as the successful offeror or explaining why registration for a UEI number is not possible. Contact sam.gov to obtain a number. Further guidance on obtaining a UEI number is available from Chemonics upon request.
- d) **Eligibility:** By submitting an offer in response to this RFQ, the offeror certifies that it and its principal officers are not debarred, suspended, or otherwise considered ineligible for an award by the U.S. Government. Chemonics will not award a contract to any firm that is debarred, suspended, or considered to be ineligible by the U.S. Government.

e) **Evaluation and Basis for Award:** The award will be made to a responsible offeror whose offer follows the RFQ instructions, meets the eligibility requirements, and is determined via a trade-off analysis to be the best value based on application of the following evaluation criteria. The relative importance of each individual criterion is indicated by the number of points below:

- **Company profile – 10 points:** Offerors must provide their company profile with their present capacity to deliver the transportation services.
- **Technical Specifications – 20 points:** Offerors will be assessed as to how closely their quotation fulfill the specifications in Section 3 below.
- **Driver Experience – 20 points:** The ability of the offeror to provide qualified company/personnel to perform the service. Offerors must include a narrative section in their submission to Chemonics that discusses the qualifications of their drivers, including their years of experience and experience driving for corporations and/or international development projects.
- **Corporate References – 10 points:** The offeror will provide contact information for no fewer than three references who can attest to the professional services of the offeror. Chemonics will also use its own experience, if any, with offerors to assess their professionalism and sound business practices.
- **Availability of Vehicles – 10 points:** Offerors will provide a notice period that Chemonics must provide in order to secure the availability of a vehicle. Offerors will be evaluated based on the length of this notice period and will be required to uphold this notice period during implementation of the transportation services agreement.
- **Cost – 30 points:** Offerors' total costs will be compared to each other to assist Feed the Future Bangladesh Horticulture, Fruits, and Non-Food Crops Activity in determining the best value.

Please note that if there are significant deficiencies regarding responsiveness to the requirements of this RFQ, an offer may be deemed “non-responsive” and thereby disqualified from consideration. Chemonics reserves the right to waive immaterial deficiencies at its discretion.

Best-offer quotations are requested. It is anticipated that award will be made solely on the basis of these original quotations. However, Chemonics reserves the right to conduct any of the following:

- Chemonics may conduct negotiations with and/or request clarifications from any offeror prior to award.
- While preference will be given to offerors who can address the full technical requirements of this RFQ, Chemonics may issue a partial award or split the award among various Vendors, if in the best interest of the Feed the Future Bangladesh Horticulture, Fruits, and Non-Food Crops Activity Project.
- Chemonics may cancel this RFQ at any time.
- Chemonics may reject any and all offers, if such action is considered to be in the best interest of Chemonics.

Please note that in submitting a response to this RFQ, the offeror understands that USAID is not a party to this solicitation and the offeror agrees that any protest hereunder must be presented—in writing with full explanations—to the Feed the Future Bangladesh Horticulture, Fruits, and Non-Food Crops Activity Project for consideration, as USAID will not consider protests regarding procurements carried out by implementing partners.

Chemonics, at its sole discretion, will make a final decision on the protest for this procurement.

- f) **Terms and Conditions:** This is a Request for Quotations only. Issuance of this RFQ does not in any way obligate Chemonics, the Feed the Future Bangladesh Horticulture, Fruits, and Non-Food Crops Activity Project, or USAID to make an award or pay for costs incurred by potential offerors in the preparation and submission of an offer.

This solicitation is subject to Chemonics' standard terms and conditions. Any resultant award will be governed by these terms and conditions; a copy of the full terms and conditions is available upon request. Please note the following terms and conditions will apply:

- (a) Chemonics' standard payment terms are net 30 days after receipt and acceptance of any commodities or deliverables. Payment will only be issued to the entity submitting the offer in response to this RFQ and identified in the resulting award; payment will not be issued to a third party.
- (b) Any award resulting from this RFQ will be firm fixed price, in the form of a purchase order.
- (c) No services or commodities may be supplied that are manufactured or assembled in, shipped from, transported through, or otherwise involving any of the following countries: Cuba, Iran, North Korea, Syria.
- (d) Any international air or ocean transportation or shipping carried out under any award resulting from this RFQ must take place on U.S.-flag carriers/vessels.
- (e) United States law prohibits transactions with, and the provision of resources and support to, individuals and organizations associated with terrorism. The Vendor under any award resulting from this RFQ must ensure compliance with these laws.

g) DEFENSE BASE ACT (DBA) INSURANCE

- a) FAR 52.228-3 WORKER'S COMPENSATION INSURANCE (DEFENSE BASE ACT INSURANCE) (Jul 2014) [Updated by AAPD 22-01- 6-10-22]

The Subcontractor shall (a) provide, before commencing performance under this Subcontract, such workers' compensation or security as the Defense Base Act (DBA) (42 U.S.C. 1651, et seq.) requires and (b) continue to maintain it until performance is completed. The Subcontractor shall insert, in all lower-tier subcontracts authorized by Chemonics under this Subcontract to which the Defense Base Act applies, a clause similar to this clause imposing upon those lower-tier subcontractors this requirement to comply with the Defense Base Act. DBA insurance provides critical protection and limits on liability. The Subcontractor shall provide a proof of DBA insurance coverage to Chemonics upon request. Chemonics will verify coverage for, at least, projects in high-risk environments and where Chemonics may be providing security.

- (b) AIDAR 752.228-3 WORKERS' COMPENSATION (DEFENSE BASE ACT) [Updated by AAPD 22-01- 6-10-22] As prescribed in AIDAR 728.308, the following supplemental coverage is to be added to the clause specified in FAR 52.228-3.

(1) The Subcontractor agrees to procure DBA insurance pursuant to the terms of the contract between USAID and USAID's DBA insurance carrier unless the Subcontractor has a DBA self-insurance program approved by the U.S. Department of Labor or has an approved retrospective rating agreement for DBA.

(2) If USAID or Subcontractor has secured a waiver of DBA coverage (See AIDAR 728.305-70(a)) for Subcontractor's employees who are not citizens of, residents of, or hired in the United States, the Subcontractor agrees to provide such employees with worker's compensation benefits as required by the laws of the country in which the employees are working, or by the laws of the employee's native country, whichever offers greater benefits.

(3) The Subcontractor further agrees to insert in all lower-tier subcontracts hereunder to which the DBA is applicable a clause similar to this clause, including the sentence, imposing

on all lower-tier subcontractors authorized by Chemonics a like requirement to provide overseas workmen's compensation insurance coverage and obtain DBA coverage under the USAID requirements contract.

(4) Contractors must apply for coverage directly to Starr Indemnity & Liability Company through its agent, Marsh McLennan Agency (MMA), using any of the following methods:

1. **Website.** There is a website with the option to print a PDF application form and submit it or complete an online application. The link to the website is: <https://www.starr.com/Insurance/Casualty/Defense-Base-Act/USAID---Defense-Base-Act>

2. **Email.** An application form can be emailed to: USAID@marshmma.com

3. **Additional Contacts.** Contacts for Starr Indemnity & Liability Company and its agent, Marsh MMA are available for guidance and question regarding the required application form and submission requirements:

- Tyler Hlawati (Starr) tyler.hlawati@Starrcompanies.com Telephone: 646-227-6556
- Bryan Cessna (Starr) bryan.cessna@starrcompanies.com Telephone: 302-249-6780
- Mike Dower (Marsh MMA) mike.dower@marshmma.com Telephone: 703-813-6513
- Diane Proctor (Marsh MMA) diane.proctor@marshmma.com Telephone: 703-813-6506

For instructions on the required application form and submission requirements, please refer to [AAPD 22-01](#). Pursuant to AIDAR 752.228-70, medical evacuation is a separate insurance requirement for overseas performance of USAID funded subcontracts; the Defense Base Act insurance does not provide coverage for medical evacuation. The costs of DBA insurance are allowable and reimbursable as a direct cost to this Subcontract.

Before starting work, the offeror must provide Chemonics with a copy of the DBA coverage policy that covers each of its employees.

Section 2: Offer Checklist

To assist offerors in preparation of the quote, the following checklist summarizes the documentation to include an offer in response to this RFQ:

- Cover letter, signed by an authorized representative of the offeror (see Section 4 for template)
- Official quotation, including proof of technical qualifications, (see Section 3 for scope of work, required technical qualifications, and the template to provide quotations);
- Copy of offeror's registration or business license (see Section 1.5 for more details);
- Contact information for at least three (3) references of past or present clients indicating the relevant services carried out in the last three (3) years that best illustrate company/individual's qualifications and past performance (see Section 1.5 for more details).
- Federal Funding Accountability and Transparency Act (FFATA) Subaward Reporting Questionnaire, signed by an authorized representative of the offeror (see Section 5 for questionnaire). This form shall be completed only if the value is over \$30,000.

Section 3: Scope of Work and Technical Qualifications

The purpose of this RFQ is to engage the firm to provide Transportation Services monthly and daily basis as needed to Chemonics and The Feed the Future Bangladesh Horticulture, Fruits, and Non-Food Crops Activity. The firm shall, and when requested, provide the following services:

1. Transportation Services as monthly basis
2. Transportation Services as daily basis as needed

Technical Qualifications that the selected offeror must possess:

Minimum 10 years of experience and proven track of record providing the services outlined in Scope of Work.

The driver assigned to these tasks must have a minimum of 5 years of professional experience and have completed all required certifications and licenses required by local law and regulations.

Experience with USAID or other donor-funded projects in Bangladesh, especially those implemented by for-profit international firms like Chemonics, is highly preferred.

1. Transportation services supplied in Dhaka, Jashore and Faridpur and outside of those district in Bangladesh on both a daily and monthly basis and shall include provision of vehicles in good working condition; safe driving; insurance of vehicle, driver, and passenger inside of a vehicle during a trip in line with Bangladeshi legal requirements for such insurance; driver's salary; installed vehicle tracker; travel and other costs related to the provision of the driver including all maintenance and insurance-related costs for the specific travel days: Saturday-Thursday 8am to 6pm.
2. The USAIDs Feed the Future Bangladesh Horticulture, Fruits, and Non-Food Crops Activity requires vehicles models from 2015, or newer.
3. The vehicles must be independently owned or leased by the company.
4. The vehicles must be maintained by the offeror and driven only by hired drivers that are trained and employed by offeror.
5. The drivers must have good understanding in English which includes limited proficiency in talking, good proficiency in writing that includes reports/logs and working listening proficiency.
6. If any vehicle breaks down, requires maintenance, or otherwise becomes unroadworthy during the period of performance, an alternate same model vehicle must be provided by the offeror within 2 hours.
7. The offeror must provide Chemonics with copies of certificates confirming the vehicle/s have passed appropriate inspection at the state vehicle inspection department.
8. Proposed drivers shall have five (5) years' experience driving professionally, and shall have a valid Bangladeshi driver's license and clean driving record and valid national ID.
9. For vehicle requirements for daily-rented vehicles, offeror will be notified at least 12 hours before by Feed the Future Bangladesh Horticulture, Fruits, and Non-Food Crops Activity contact person about the travel requirements.
10. Drivers must maintain accurate log sheets. Offerors must be capable of submitting accurate and complete log sheets, per Feed the Future Bangladesh Horticulture, Fruits, and Non-Food Crops Activity policy for reimbursement.
11. Drivers Competency:
 - a. The driver must drive safely and be aware of what is being carried in the vehicle. The safe driving speed should be between 40KM/H to 50 KM/H in a two-way road without divider and 50 KM/H to 60 KM/H in national highway. In any case, driver should not exceed speed limit of 80 km/hour.
 - b. The driver shall be fully qualified on the applicable vehicle, capable of driving in all terrain, and trained in first-line repairs and basic maintenance.

- c. Driver must not have any criminal record or affiliation with any unlawful group(s). The service provider shall ensure such background checks following due process and shall preserve records. Chemonics may ask for such evidence on requirement.
- d. The driver must not carry anything considered to be contraband or illegal.
- e. The driver shall not drive under the influence of drugs or alcohol and shall ensure s/he is sufficiently rested prior to undertaking a trip.
- f. The driver shall not drive more than eight hours consecutively without a break of at least four hours for rest.
- g. The driver must not depart for a trip until he has received authorization to do so from the Feed the Future Bangladesh Horticulture, Fruits, and Non-Food Crops Activity contact person.
- h. The driver shall not start driving until all passengers are wearing their seat belt.
- i. The driver is to be watchful to ensure that he is not being followed.
- j. The driver should ensure that there is enough water to sustain the passengers and driver for 24 hours.
- k. The driver must have enough fuel for the trip and ensure that he has enough money to refuel if needed.
- l. When approaching suspicious area consider stopping well before it to observe other traffic passing through it.
- m. All rules of the road must be obeyed. If stopped by the police, military or customs the driver should speak with them confidently, if require can contact traveler/ Feed the Future Bangladesh Horticulture, Fruits, and Non-Food Crops Activity contact person.
- n. Should have knowledge of alternative routes.
- o. Should avoid setting predictable routes.
- p. Should avoid unnecessary stopping along the way, especially in unknown or insecure areas.
- q. Before starting the travel, driver should ensure that every vehicle has been checked and documented and had current maintenance record, and adequately equipped.
- r. No driving and traveling at night without approval of Feed the Future Bangladesh Horticulture, Fruits, and Non-Food Crops Activity authority.
- s. Drivers must not carry non- Feed the Future Bangladesh Horticulture, Fruits, and Non-Food Crops Activity staff in Feed the Future Bangladesh Horticulture, Fruits, and Non-Food Crops Activity vehicles unless approved by an activity authority.
- t. Driver must immediately report to Feed the Future Bangladesh Horticulture, Fruits, and Non-Food Crops Activity authority if any vehicle passenger has directed a vehicle to be used for personal, rather than official, purposes.

12. Each vehicle should be equipped with the following items at a minimum:

- a. Drivers must have national ID and an official ID card issued by the offeror/organization.
- b. Driver should have a legal cell phone with registered sim and sufficient airtime for communication with offeror's office and Feed the Future Bangladesh Horticulture, Fruits, and Non-Food Crops Activity travel points of contact.
- c. All original documentation, insurance, ownership information, vehicle registration, tax token, fitness certificate, and driving licenses should be kept in the vehicles all the time.
- d. Equipped with GPS or similar tracking device.
- e. One spare tire, serviceable and properly inflated and for longer, extended field trips, two spares or more are recommended (if possible).
- f. Working front and rear seat belts.
- g. Tool kit with all tools needed to change a tire and make basic repairs.
- h. A safety triangle.
- i. First aid kits.
- j. A fire extinguisher.
- k. Tow rope.
- l. Torchlight/Charger light

- m. Raincoat/Umbrella
- n. Phone chargers.
- o. Relevant maps if driver is not from the traveled location.

Attention: The Feed the Future Bangladesh Horticulture, Fruits, and Non-Food Crops Activity will not pay for lodging, per diem and other travel related costs to Company or Company drivers in advance.

The table below contains the list of services under RFQ. Offerors are requested to provide quotations containing the information below on official letterhead or official quotation format. In the event this is not possible, offerors may complete this Section 3 and submit a signed/stamped version to Chemonics.

Sample cost breakdown table for Dhaka, Jashore and Faridpur Office:

| Sl No | Vehicle Description | Seat Capacity | Year of Manufacture | Daily basis Vehicle rate in BDT | Monthly basis Vehicle rate in (BDT) | Fuel (Diesel) rate/KM | Fuel (Octane) rate/KM | Remarks |
|--|--|---------------|---------------------|---------------------------------|-------------------------------------|-----------------------|-----------------------|---------|
| 1 | Private Car AC, Brand: Model: | 04/05 | 2015-newer | | | | | |
| 2 | Micro Bus AC, Brand: Model: | 07 | 2015-newer | | | | | |
| 3 | Micro Bus AC, Brand: Model: | 10 | 2015-newer | | | | | |
| 4 | Jeep AC, Pajaro AC Brand: Model: | 06 | 2015-newer | | | | | |
| 5 | Double Cabin Pick-up, AC, 2 ton capacity, with carry boy Brand: Model: | 04/05 | 2015-newer | | | | | |
| 6 | Double Cabin Pick-up, AC, 2 ton capacity, without carry boy Brand: Model: | 04/05 | 2015-newer | | | | | |
| 7 | Single/Double Cabin Pick-up Non AC, 3 ton capacity, Brand: Model | | 2015-newer | | | | | |
| Short duty, like- 3-4 hours and additional hours rate (Hourly rate) | | | | | | | | |
| Mention VAT by percentage (@15%) or as per govt. rules.....% | | | | | | | | |
| Drivers' overtime after 10 hours consecutive services (8am-6pm) per day (Hourly rate) | | | | | | | | |
| Driver's Food allowance, if travel outside of base station (Dhaka, Jashore, and Faridpur) | | | | | | | | |

** Chemonics will arrange driver accommodation for overnight stay outside of base station (Outside of Dhaka, Jashore and Faridpur)

**Offerors should name and price each division to which they have the capacity to travel from Dhaka, Jashore, and Faridpur if the price is different from the mentioned based and -utilized vehicle.

****All prices must be in Bangladeshi Taka (BDT)****

Notice period required before vehicles are available (after receipt of order): hours

Offer validity: _____

Driver experience: _____

Payment Terms: _____ calendar days by wire transfer.

Location of driver dispatch office for each area above: _____

Section 4: Offer Cover Letter

The following cover letter must be placed on letterhead and completed/signed/stamped by a representative authorized to sign on behalf of the offeror:

To: The Feed the Future Bangladesh Horticulture, Fruits, and Non-Food Crops Activity
Navana Nasrin Casabella, House # 2/A (11th Floor),
North Avenue, Gulshan-2, Dhaka-1212, Bangladesh.

Reference: RFQ No. BHA-RFQ-2024-0066

To Whom It May Concern:

We, the undersigned, hereby provide the attached offer to perform all work required to complete the activities and requirements as described in the above-referenced RFQ. Please find our offer attached.

We hereby acknowledge and agree to all terms, conditions, special provisions, and instructions included in the above-referenced RFQ. We further certify that the below-named firm—as well as the firm’s principal officers and all commodities and services offered in response to this RFQ—are eligible to participate in this procurement under the terms of this solicitation and under USAID regulations.

Furthermore, we hereby certify that, to the best of our knowledge and belief:

- We have no close, familial, or financial relationships with any Chemonics or The Feed the Future Bangladesh Horticulture, Fruits, and Non-Food Crops Activity project staff members;
- We have no close, familial, or financial relationships with any other offerors submitting quotes in response to the above-referenced RFQ; and
- The prices in our offer have been arrived at independently, without any consultation, communication, or agreement with any other offeror or competitor for the purpose of restricting competition.
- All information in our quote and all supporting documentation is authentic and accurate.
- We understand and agree to Chemonics’ prohibitions against fraud, bribery, and kickbacks.

We hereby certify that the enclosed representations, certifications, and other statements are accurate, current, and complete.

Authorized Signature: _____

Name and Title of Signatory: _____

Date: _____

Company Name: _____

Company Address: _____

Company Telephone and Website: _____

Company Registration or Taxpayer ID Number: _____

Company UEI Number: _____

Does the company have an active bank account (Yes/No)? _____

Official name associated with bank account (for payment): _____

Section 5: Federal Funding Accountability and Transparency Act (FFATA) Subaward Reporting Questionnaire

If the offeror is selected for an award valued at \$30,000 or above and is not exempted based on a negative response to Section 3(a) below, any first-tier subaward to the organization may be reported and made public through FSRs.gov in accordance with The Transparency Acts of 2006 and 2008. Therefore, in accordance with FAR 52.240-10 and 2CFR Part170, if the offeror positively certifies below in Sections 3.a and 3.b and negatively certifies in Sections 3.c and 3.d, the offeror will be required to disclose to Chemonics for reporting in accordance with the regulations, the names and total compensation of the organization's five most highly compensated executives. By submitting this quotation, the offeror agrees to comply with this requirement as applicable if selected for a subaward.

In accordance with those Acts and to determine applicable reporting requirements, **Company Name** certifies as follows:

- a) In the previous tax year, was your company's gross income from all sources above \$300,000?

Yes No

- b) In your business or organization's preceding completed fiscal year, did your business or organization (the legal entity to which the UEI number belongs) receive (1) 80 percent or more of its annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements; **and** (2) \$25,000,000 or more in annual gross revenues from U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?:

Yes No

- c) Does the public have access to information about the compensation of the executives in your business or organization (the legal entity to which the UEI number it provided belongs) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986? (FFATA § 2(b)(1)):

Yes No

- d) Does your business or organization maintain an active registration in the System for Award Management (www.SAM.gov)?

Yes No

I hereby certify that the above statements are true and accurate, to the best of my knowledge.

Authorized Signature: _____

Name and Title of Signatory: _____

Date: _____